

## GENERAL TERMS AND CONDITIONS

1. Number of posts are tentative, may vary and the Council reserves the right to increase or decrease the number of posts and may or may not fill any post(s).
2. The prescribed qualifications are the minimum and mere possession and fulfillment of the essential and desirable qualifications for a post does not entitle the candidate to be called for interview.
3. Interested candidates may apply online in AICTE Web portal [www.aicte-india.org](http://www.aicte-india.org) on or before **11.04.2022**. Proforma for applying online will be available on the AICTE website w.e.f. **24.03.2022**. A printout of the duly filled in and submitted application should be downloaded from the portal. The downloaded application should be signed and affixed with self-photograph (passport size).
4. The application has to be forwarded by the present employer along with requisite self-attested supporting documents so as to reach AICTE HQ on or before **26.04.2022**. The envelope containing application should be super-scribed with "APPLICATION FOR THE POST OF ADVISOR-II/DIRECTOR" and advertisement number.
5. The candidates short-listed for interview will be informed by e-mail and/or by Post. The Council will not be responsible for any postal delay.
6. Original Educational Qualification, Experience and Caste certificate, etc. should be produced only at the time of interview. However, self-attested photocopies of testimonials may also be uploaded with the application in support of their educational qualifications and experience etc.
7. Applications received through proper channel will only be considered for final shortlisting for the selection process. Candidates need not send advance copy of the application.
8. It shall be necessary to furnish original, Annexure-II "**Part-D/No Objection Certificate**" from the parent department/ present employer at the time of interview. They should also upload the same with the online application if made available at the time of applying.
9. The decision of the Council in respect of selections shall be final and no correspondence in this regard will be entertained. Canvassing in any type from any source will disqualify the candidature of the applicant.
10. All guidelines regarding deputation as issued by DoPT for autonomous bodies from time to time shall be applicable.
11. *Candidates working in Institutions/Universities/Organizations which are funded by private resources are not eligible to apply for these posts.*
12. The terms and conditions of deputation will be regulated in accordance with the Department of Personnel & Training O.M. No.6/8/2009-Estt.(Pay) dated 17th June 2010 and O.M. No.2/6/2016-Estt.(Pay-II) dated 17.02.2016, as amended from time to time. *A person in higher Grade Pay shall not be eligible for appointment to a post carrying a lower Grade Pay.*
13. The pay scale/grade pay of regular post would only be taken into account for deciding the eligibility for appointment/ selection to a higher post on deputation basis. Pay scale and grade pay received on financial up-gradation under ACP/MACP will not be considered for deputation.
14. The candidates are required to bring the following documents at the time of interview in sealed cover, otherwise they will not be entertained to attend the interview:
  - (i) Part-D/ NOC in original (As per Annexure-II)
  - (ii) ACRs/APARs for last five years (**In sealed Cover**).
  - (iii) Original Integrity Certificate and Vigilance Clearance Certificate (As per Annexure-I) (**In Sealed Cover**).
  - (iv) Latest Salary Slip.

In case of photocopies of ACRs/APARs, these may be attested by an officer not below the rank of Under Secretary/equivalent.

15. The **maximum age limit for appointment by deputation shall not exceed 56 years** as on the closing date of the receipt of application.
16. Applications received offline and/or found to be incomplete in any manner or not submitted in the prescribed proforma will not be entertained.
17. The application complete in all respects must be sent through proper channel to Director (Admn), All India Council for Technical Education, Nelson Mandela Marg, New Delhi- 110070 latest by **26.04.2022**.
18. Shortlisted candidates who do not bring original documents mentioned at Sr. No. 14 above will not be allowed to appear for the interview.

**Member Secretary**